



Delaware
Museum
of Natural
History

Dear Parents/Guardians:

Welcome to the Delaware Museum of Natural History Summer Camps 2011. We are very enthusiastic about the programming we are offering this summer. There are lots of fun and exciting activities planned. To ensure that camp is a positive experience for everyone, please keep the following in mind:

- All campers **MUST** have the enclosed medical and emergency forms on file at DMNH. The forms must be received by **June 1, 2012** or they will not be allowed to attend camp. **NO EXCEPTIONS.**
- Parents/Guardians will need to Sign-in and Sign-out their child each day of camp. **If someone other than the parent/guardian or individuals listed on the release form will be picking up your child, please be sure to notify the staff before pick-up time.** Your child may **not** go home with someone else unless we are notified in advance. Please call 302-658-9111 ext.328 or ext. 322 during regular business hours (8:30am-4: 30pm) or 908-303-1599 during extended care hours (7:30am-8: 30am and 4:30pm-5: 30pm) with any changes.
- On the first day of camp, please be prepared to walk your camper to the door. You will meet your child's facilitator and have a chance to ask any questions you may have.
- After the first day, we will have a drop-off/pick-up routine that will utilize our large circular driveway. When picking up your camper at the end of the day, please **do not park in front of the museum** to wait; this is a fire lane. Please wait in the parking lot until you see us exit the building, then drive up and sign your child out.
- **For campers ages 2-3: a parent/guardian must stay with your child during camp sessions.**
- Before and After Care for full day camps: Before care starts at 7:30am and runs until camp begins at 9:00am. After care begins at 4:00pm and ends at 5:30pm. Please pick up your child on time, as staff will be leaving for the day at that time. Please call the museum at the numbers listed above if you are going to be late. Unless we are notified **and** the notification is acknowledged, there will be a \$1.00/minute late fee assessed beginning at 5:31pm. Please synchronize your clocks to the museum time to be assured of arriving on time. If you are interested in before/after care, you must be registered for it by the start of your child's camp. **There is no extended care for half-day camps.**
- **DMNH is a peanut-free camp.** Please see the peanut policy provided in this packet with regards to the lunches you send with your children.
- **DMNH does not administer medications.** If your camper needs routine medication, you must fill in the pertinent information in the medication log. We will hold the medication in a designated spot. The camper is responsible for administering his/her dosage.

- Indoor and outdoor activities are planned for each camp day. Please be sure your child is prepared for outdoor weather. Please apply sunscreen and bug spray prior to camp arrival. Be sure to check your child for ticks each day after camp.
- **Children must wear closed-toe shoes or sneakers.** Due to numerous injuries we are no longer allowing campers to wear open-toe sandals or Crocs.
- Children participating in full day camps should bring a bag lunch and a water bottle each day. Please make sure your child's first and last name are on their items. A snack will be provided for all camps. Please notify us of any allergies or dietary restrictions, so that we can plan activities and snacks accordingly.
- DMNH summer camps are geared towards education and fun relating to the natural world. Please do not allow your child to bring:

Cell Phones

DS/PSP or other electronic games

Collector's cards

Stuffed animals and toys

iPods/MP3 players

- Remember to return your forms by **June 1, 2012**. Please send them to:

Delaware Museum of Natural History
Attn: Summer Camp
PO Box 3937
Wilmington, DE 19807

We are looking forward to meeting you and your children during summer camp. If you have any questions please feel free to call us or email us.

See you this summer!

Sincerely,

Valerie Long
Programs Coordinator
302-658-9111 ext. 328
vlong@delmnh.org



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Medical ALERT Form 2012

Please fill out any information pertinent to your child's stay at DMNH.

Name _____ Age _____ Please circle M F

Camp(s) Attending _____

If your child has no known allergies or special medical needs, please check here.

Allergies:

My child is allergic to:

****If allergy is severe, please provide a detailed action plan when returning this form.**

Medication:

My child is on the following medications:

Other important information and/or medical issues:

****If issues are severe, please provide a detailed action plan when returning this form.**



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Medical and Emergency Information Form 2012

(Confidential)

Child's name _____ Birth date _____

Physicians name _____ Phone # _____

Insurance company _____ Policy # _____

Dentists name _____ Phone # _____

The Delaware Museum of Natural History has a medical response team, although they are not permitted to administer medication under current Delaware Law.

Emergency/Release Information

Camper will only be released to the following. These individuals will also be the emergency contacts in the order listed.

<u>Name</u>	<u>Relationship</u>	<u>Day phone</u>	<u>Cell phone</u>
1.			
2.			
3.			
4.			

In case of emergency, I give permission to have my child/children receive first aid and be transported to the nearest hospital by professional emergency personnel. I understand I will be financially responsible for the cost of such treatment. The DMNH Medical Response team will share insurance and information about medications, allergies, physical disabilities, and restrictions to medical personnel should my child need medical assistance.

Parent/guardian signature _____ Date _____

Please list any special medical needs, allergies, and medications on the ALERT sheet and return with this form before 6/1/12.



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PEANUT FREE POLICY

The Delaware Museum of Natural History offers summer camps that are peanut free. Please help us to keep all children safe by thoroughly reading this policy.

- All food served by the museum will be peanut free.
- We ask all parents to be conscious of the food that you are sending in with your children. Peanut allergies can be deadly. Please tell your children what they are eating for lunch so they can share the information upon arriving at camp.
- We understand it can be very difficult to determine all of the possible products that contain peanuts. If you are unsure whether the lunch contains peanut products, please send a note with the lunch.
- There will be NO trading of lunches. This will be strictly enforced.
- Camp Facilitators will wash all tables prior to eating snacks and lunch.
- All museum staff will be made aware of the children with severe allergies and will become familiar with their individualized action plan.

Please understand that we are doing all we can to keep our camps free of peanuts and peanut products. Thank you for doing your part.

Please feel free to email or call Valerie Long at (302) 658-9111 ext. 328 vlong@delmnh.org if you have any questions or concerns.



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Media Release Form 2012

I, _____ the undersigned, hereby grant and give permission to the **Delaware Museum of Natural History**, and its assigns, the right to record my voice and/or the likeness on audio, videotape, and/or photographs, and edit such audio, video or photographs, and to incorporate the same into a video, cable/TV audio/video, multi-media program series, newspapers, and/or publications about the **Delaware Museum of Natural History**; and authorize the use of such recording or any portion thereof, and the use of my name, voice, likeness or other information provided by me in connection with said educational programs about the **Delaware Museum of Natural History**.

Signature (Parent or guardian if under 18)

Date

Print name (and child's name if under 18)

Company (if applicable)

Address

City/State/Zip

Telephone

Fax or Email